

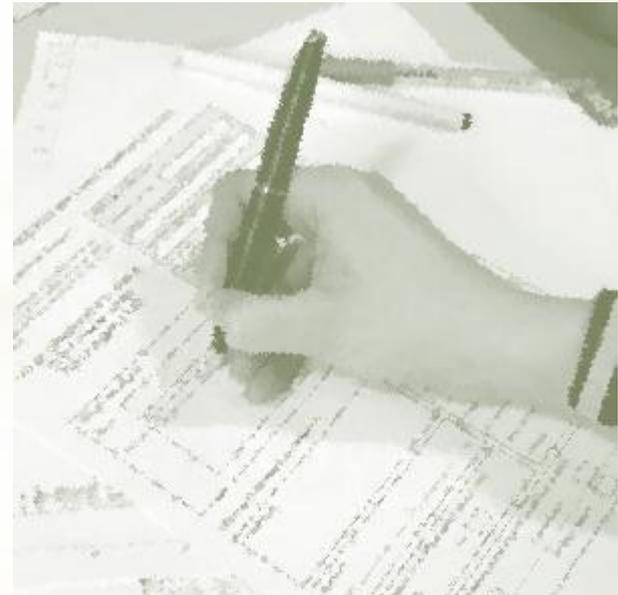
# \*INTERNATIONAL STUDENTS

Admission procedures at  
Università degli Studi del Molise



# \* HOW TO APPLY

- \* Enrolment procedures are regulated by the Ministries of Foreign Affairs and of University (<http://www.study-in-italy.it/>: all procedures differentiated per country of origin are detailed).



# \*HOW TO APPLY

## Pre-enrolment procedures

Students are required to accomplish pre-enrolment procedures at Italian Embassies or Consulates operating in each own Country. Every University has a specific number of available positions for international applicants.

The pre-enrolment procedures deadline are set by the relative Italian Diplomatic Authority at Home.

The pre-enrolment application must be submitted with the following annexes:

- a) True copy of the High School Diploma (will be given back at the end of the study program);
- b) Evidence to have passed the admission tests possibly required to access University-level studies at Home country;

- c) Certificate of the possible courses completed and marks earned at the Home University with an official description of the related course contents : these are necessary for requiring an abbreviation of the academic program or to complete the 12 years of overall previous schooling required for the access to Italian universities;
- d) Post-secondary non-university studies may be accepted to fill in the gap in the secondary education on condition that the corresponding post-secondary diploma has already been awarded;
- e) Evidence of Italian language proficiency;
- f) Two passport-size photos.

# \*HOW TO APPLY

## Pre-enrolment procedures

The competent **Italian Diplomatic Authority** abroad must issue:

- 1) the legalization and official translation of the secondary school qualification;
- 2) the Declaration of Value (DV) of the secondary school qualification;
- 3) the authentication of one of the two photos.



1) and 2) must be issued by the Italian Diplomatic Authority of the Country that has released the study qualification if different from the applicant's Home country.

All documents issued in each applicant's native language must be accompanied by an Italian translation which, when performed by non-professional translators (in Italy or abroad) have to be subsequently confirmed by the competent Italian diplomatic authorities as true to the original text.

Alternatively, the translation can be performed by official translators (*traduttori giurati*) or by the Diplomatic Authorities of the Country where the document has been issued which operate in Italy.

# \*HOW TO APPLY

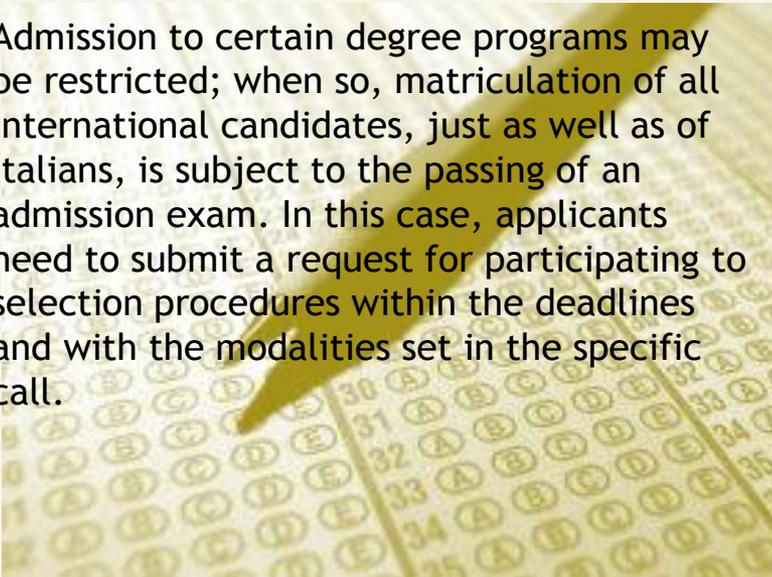
## Admission exams

Before matriculation, the applicant has to hold a proficiency test of Italian and an aptitude test, if this is imposed by the Home country University system.

Admission to certain degree programs may be restricted; when so, matriculation of all international candidates, just as well as of Italians, is subject to the passing of an admission exam. In this case, applicants need to submit a request for participating to selection procedures within the deadlines and with the modalities set in the specific call.

The University will report to the relevant Diplomatic Authority on the admission of the applicants to the Italian proficiency test and other planned tests, with the indication of the date, time place and exam modalities.

The Diplomatic Authorities will issue a study visa to those who have been admitted to entrance tests. Applicants will therefore submit their passport with the study visa or the stay permit, or, if still awaiting this, a receipt issued by the competent post office stating the actual request by the candidate. In the latter case, applicants are just conditionally accepted to sit for the admission exams.



# \*HOW TO APPLY

## Enrolment

Candidates who have passed all the required exams and have qualified for placements within the specific numbers set for each university may proceed to matriculate in conformity to the rules decided locally by each institution.

The enrollment application must be submitted to the Students' Registrar Office (*Segreteria Studenti*) with the following annexes:

- 1.** evidence of the payment of € 200,00 on the Università degli Studi del Molise's account n. 11267861 (reason: "*Prima rata delle tasse e dei contributi universitari per l'a.a. 20\_\_\_\_/20\_\_\_\_*") meaning first installment of the university fees payment for the current academic year);
- 2.** evidence of the payment € 70,00 on the account n. 67971630 , beneficiary Regione Molise - Servizio tesoreria (reason "*Tassa per il diritto allo studio universitario - codice 00425*" meaning payment of a contribution for the university regional offices);

- 3.** two recent and identical passport-size photos;
- 4.** copy of the passport;
- 5.** a revenue stamp of the value of € 14,62;
- 6.** copy of the stay permit or receipt issued by the competent post office stating the actual request by the applicant: applicants are in this case conditionally admitted , anyhow, definitive matriculation is possible only on condition that applicants submit the necessary stay permit.

In case the competent police station (*questura*) communicates the adoption of a rejection measure, the matriculation is cancelled.

## \*SECOND PLACEMENT PROCEDURE

Applicants who pass the admission exams but do not qualify for a place within the specific number set for the University they apply for, may submit a request for admission to another university, either in the same type of degree program or in a different one, provided that the newly chosen University still has vacant places.



# \*STUDY WITHDRAWAL AND TRANSFER TO OTHER SITE OR COURSE

The study withdrawal request also entails the cancellation of the study visa.

In this case, if the candidate intends to reapply to the same or different university, has to repeat all the procedure required for entering the Country.

Foreign students who have held a stay permit for over one year and have an Italian study qualification have to observe the same regulations that apply for Italian citizens; on the other hand, students who hold a valid study permit, in case of transfer to other site or course, must be placed in the quotas reserved for international students. In such cases, those interested has to preventively obtain a certificate of *nulla osta* to the transfer.



# \* RECOGNITION OF FOREIGN ACADEMIC QUALIFICATIONS

Those who have a foreign academic qualification may require that this is recognized as equivalent to the correspondent Italian one, as released by the Università del Molise. Foreign qualifications, in fact, are not legitimate in Italy.

To do so, the applicant has to submit formal request to the Rector of a University whose academic programs are comparable to the one completed abroad.

In accordance with the Law [11 July 2002, no.148 Ratification and execution of the Lisbon Convention, signed on 11 April 1997](#), Universities are responsible for the recognition of the study cycles and periods of study completed abroad and of foreign qualifications, with the aim of granting access to higher education, of continuing university programs, and of conferring Italian university degrees.

The universities exercise their responsibility within the limits of their autonomy and in compliance with their respective regulations, and in due observance of the bilateral recognition agreements in force.

In absence of such bilateral agreements, the relevant request may end with the total recognition of the foreign title (and the subsequent issue of the equivalent Italian one) or with a partial recognition and so the possibility, based on the number of recognized credits and in conformity with the regulations in force, to enroll to the corresponding year of the Italian course.



# \* RECOGNITION OF FOREIGN ACADEMIC QUALIFICATIONS



For study courses with access limitations , the request for the recognition of the qualification and its subsequent evaluation, being the recognition partial or total, is subject to the passing of the relevant admission test (and in a suitable placement in the list of those admitted), as well as the passing of all tests required to international students based on the regulation in force. Therefore, before submitting the recognition request, the applicants have to ask for admission to entrance tests within the deadlines set in the relevant calls.

# \* RECOGNITION OF FOREIGN ACADEMIC QUALIFICATIONS

For the submission of the recognition request, applicants need to observe the relevant deadlines. The request, downloadable from <http://www.unimol.it/unimolise/allegati/51918/R/ICONOSCIMENTO%20TITOLO%20STRANIERO.pdf>, must be submitted to the *Segreteria Studenti* with the following annexes:

- a)** evidence of payment of € 250,00 on the Università degli Studi del Molise account n. 11267861 (reason: “*Contributo riconoscimento titolo accademico estero*” meaning recognition of the foreign qualification);
- b)** true copy of the secondary school qualification obtained abroad which has allowed the enrolment to the University;
- c)** official translation into Italian of the secondary school qualification as of b);
- d)** declaration of value and legalization of the secondary school qualification as of b) given by the competent Italian Diplomatic Authority;

- e)** true copy of the foreign academic qualification (or substitute) that is requested recognition of;
- f)** official translation into Italian of the qualification as of e);
- g)** declaration of value and legalization of the academic qualification as of e) given by the competent Italian Diplomatic Authority;
- h)** transcript issued by the foreign University, translated and legalized, listing the exams passed and marks earned;
- i)** official description of all the courses attended during the study program abroad (bearing the original seal of the institution and the signature of the institution’s registrar) with the relative translation and legalization;
- j)** copy of the thesis defended for the achievement of the qualification, with relative translation and legalization;
- k)** copy of an identity document.

**Info:**

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