



Notice of competition for admission to PhDs– XXX cycle

Academic Year 2014/2015

Area Servizi Integrati

Rectorial Decree n. 890

THE RECTOR

HAVING REGARD TO the Ministerial Decree n. 270 of 22 October 2004, regarding the modifications to the Rules concerning the University autonomy, approved with Decree n. 509 of 3 November 1999 issued by the Ministry of University, Scientific and Technological Research;

HAVING REGARD TO the Article 19 of the Italian Law n. 240 of 30 December 2010 concerning “Guidelines for the PhD programme”;

HAVING REGARD TO the Article 4 of the Italian Law n. 210 of 3 July 1998, modified by the Article 19, clause 1, of the Italian Law n. 240 of 30 December 2010;

HAVING REGARD TO the Ministerial Decree n. 45 of 8 February 2013 “Rules concerning the validation modalities of PhD courses and criteria for the establishment of PhD courses by qualified bodies”;

HAVING REGARD TO the ANVUR provisions on the “Validation of PhD courses” issued on 24 February 2014;

HAVING REGARD TO the “Guidelines for the validation of PhD courses” issued by MIUR on 24 March 2014 with registered note n. 436;

HAVING REGARD TO the Charter of the University of Molise;

HAVING REGARD TO the regulations regarding PhDs at the University of Molise;

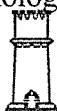
HAVING REGARD TO the regulations regarding Taxes and Fees – academic year 2014/2015;

HAVING REGARD TO the MIUR registered note n. 0010475 of 16 April 2014 containing guidelines on the validation procedures for PhDs for the a.y. A.A. 2014/2015;

HAVING REGARD TO the resolution by the Academic Senate and the Administrative Board approved during the sessions, respectively, of 20 and 23 May 2014;

HAVING REGARD TO the MIUR registered note n. 0020285 of 22 July 2014, wherein it is notified that the national Agency of Evaluation of University and Research (ANVUR) has approved the validation of the PhD courses proposed by the University of Molise;

HAVING REGARD TO the Ministerial Decree n. 652 of 19 August 2014 granting validation to the following PhD courses at the University of Molise: Bioscience and Territory (DOT1339138), Innovation and Management of Public Resources (DOT1339381), Translational and Clinical Medicine (DOT1439800) in collaboration with NEUROMED - and Agricultural Technology and Biotechnology (DOT1339335);



DECREES

ART. 1

PhDs established

The University of Molise has published a public competition for the admission to XXX cycle of PhDs established at the University of Molise for the a.y. 2014/15, validated by MIUR with Decree n. 652 of 19 August 2014, having official seat at the University of Molise:

- *Bioscience and Territory (DOT1339138);*
- *Innovation and Management of Public Resources (DOT1339381);*
- *Translational and Clinical Medicine* in collaboration with NEUROMED (*DOT1439800*);
- *Agricultural Technology and Biotechnology (DOT1339335).*

The PhD coordinator, the research topics, the available places and scholarships, the requirements and admission modalities, the calendar of the admission tests and each *curriculum* are indicated in the annexes (Annex 1A, 1B, 1C, 1D).

The PhDs have the duration of three years, as of 1° November 2014.

The total number of scholarships might increase in case of financial support from either Universities, or private or public organizations. In any case, the deadline for applications will remain unchanged.

The available places will be granted following the qualification list referred to in the Article 8 of the present Notice of Competition.

The present notice constitutes official notification. Any variation, update or integration will be published on the website <http://www.unimol.it> - “Dottorati di Ricerca” and on the University official register.

Failure to comply with the regulations contained in the present Notice will result in the exclusion from the competition.

The University Administration takes no responsibility for the loss of communications which depend on inexact indications as to the residence or address, or which depend on the late communication regarding changes to the same, nor for possible postal errors attributable to third parties.

The present notice is written in Italian and English in compliance with the provisions in force and contained in the Regulations regarding PhDs.

ART. 2.

Requirements for admission to the PhD

The selection is open to Graduates, regardless of gender, age, religion or nationality, in possession, at the date of 31 October 2014, of :

- a university degree (obtained within the old University legislation);
- a degree obtained after 2-year specialization courses (*laurea specialistica/magistrale*) or single-cycle course
- an academic title obtained from a foreign university, preventively acknowledged by the relevant Italian academic authorities or deemed equivalent for the sole purpose of allowing participation in the admission proceedings.

The annexes to the present notice describe, for each PhD, the specific qualifications required for the participation to the competition, as well as any possible additional requirements.

The admission to the competition for all candidates is subject to verification of the truthfulness of the declarations rendered in accordance with the Presidential Decree n. 445/2000 and subsequent modifications.

The University may, at any moment, even after the PhD start, check the truthfulness of the declarations. In any time the competent offices may dispose, through justified measure, the exclusion from the selection or the course for requirements defect.

The candidates who will obtain the academic title required for the admission to the PhD **before 31 October 2014** are conditionally admitted to the selection.

In case the said candidates are admitted to a PhD course and register to it, after obtaining the qualification and within 30 days from the course's start, will have to submit to the Settore Dottorato, Assegni e Attività e Servizi per la Ricerca Istituzionale (email ricerca@unimol.it) a dated and signed self-certification (or a certification, in case of academic qualification obtained in non-UE Countries), which includes a signed copy of a valid identity document with a passport-size photograph, indicating:

- denomination of the University issuing the qualification;
- date when the degree was awarded;
- type of degree, specifying if obtained in accordance with the old university legislation or in accordance with the legislation for post-graduate degrees and/or 2-year specialization courses, or single-cycle degree;
- final mark.

Candidates who won't notify the qualification's award within the deadlines, or will provide incomplete or wrong information, or with different modalities than those stated above, will be excluded.

ART. 3

Academic qualifications obtained abroad

The foreign academic qualification is validated by the Examination Board for the sole purpose of allowing participation in the admission proceedings, in accordance with the regulation in force in Italy and in the Country issuing the title, as well as with the international agreements regulating the qualification recognition to the purpose of admission to further academic courses.

Candidates with foreign academic qualifications will have to enclose, along with the application:

- degree certificate with exams and marks translated into Italian or English;
- other relevant documents useful in allowing the Board to decide as to the validity of the qualification (Diploma Supplement etc.).

Candidates with foreign academic qualifications who have passed the selection will have to submit **before 31 March 2015**, at the risk of being excluded, a "certificate of equivalence of qualification" (so-called "**dichiarazione di valore in loco del titolo posseduto**") and the certificate with exams and marks translated and authenticated by the competent Italian representations abroad. The certificate must state the validity of the qualification in the issuing Country for the purposes of admission to an academic course equivalent to PhD.

If the above mentioned certificate is not available before the deadline, the candidate will have to submit the relevant request for issue to the competent diplomatic representation.

ART. 4

Application for participation

Candidates must fill in the enclosed application form and send it along with the requested documentation to the following address: Magnifico Rettore dell'Università degli Studi del Molise, Area Servizi Integrati, Via Francesco de Sanctis s.n.c., 86100 Campobasso, Italy.

The applications for admission must be mailed either by registered letter or sent by Certified Email (*Posta Elettronica Certificata – PEC* -) at the address amministrazione@cert.unimol.it according to the relative regulation in force, or delivered by hand at the University Registry Office (Ufficio Protocollo) of the University of Molise, no later than **12.00 of 15 October 2014**. **ACCEPTANCE IS NOT TO BE BASED ON THE POSTMARK DATE**. No applications will be accepted after the aforementioned deadline.

In case of applications delivered by hand, the University Registry Office is open from Monday to Friday 9-12.

Application submissions by Certified Email will only be valid provided that the candidate is used certified email themselves, as established by the relative regulation in force. It won't be considered valid sending by a simple/general email account.

In the application the candidate must declare:

- his/her own personal details, place and date of birth, residence and address chosen with respect to the competition, including phone number and email address, his/her citizenship, tax code, the denomination of the PhD and its code and only one of the curricula in which he/she plans to participate.

In the same application, the candidate must declare, in accordance with the Presidential Decree n. 445/2000, art. 46:

- the University where the degree was awarded, the degree type, the date when the degree was awarded, the final mark;
- to not be contemporarily a registered student of PhDs;
- to not be contemporarily a registered student of other academic courses not compatible with the PhD or, if otherwise, to engage him/herself to suspend the attendance for the whole duration of the PhD;
- knowledge of a foreign language.

Enclosures with the application:

- degree certificate with exams or description of the degree with exams for candidates with foreign academic qualification;
- declaration of having been awarded a degree, rendered through self-certification in accordance with the Presidential decree n. 445/2000, for candidates with a degree obtained in Italy;
- a copy of a valid identity document;
- *curriculum vitae and studiorum*, dated and signed by the applicant;
- a list of all documents, qualifications and publications that the candidate considers opportune to include for the purpose of the competition, duly signed;
- a list of scientific publications, duly signed;
- research project proposed by the candidate with relative title (*if required for the purposes of the admission*).

Publications in a different language than Italian, English, French, Spanish and German must be submitted in original language and translated into Italian.

In case of foreign candidates, all certificate issued by the relevant State authorities must be translated and authenticated by the competent Italian authorities if written in a different language than Italian, English, French, Spanish and German.

All applications that at the date of the Notice's deadline are incomplete or lack the necessary deadlines will not be taken into consideration.

All incomplete or irregular applications, or not submitted in compliance with the deadlines and the modalities of the present Notice, won't be considered valid.

In no case will be possible to integrate or modify the applications after the deadline.

ART. 5

Candidates with disabilities

In accordance with the Italian law n. 104/1992 and subsequent modifications, disabled or SLDs candidates can notify their needs with reference to the examination by using the attached form (Allegato X), whereto the candidate will have to enclose the relative declaration issued by the competent Health officers.

The request, where the candidate will have to specify the denomination of the chosen PhD, must be sent, to Settore Dottorati, Assegni e Attività e Servizi per la Ricerca Istituzionale, by e-mail at ricerca@unimol.it and to Centro Servizi per Studenti Disabili e Studenti con DSA by e-mail at disabiliabili@unimol.it, strictly within the deadline set out in the present Notice. Personal data will be treated in accordance with the privacy law n.196/2003.

ART. 6

Examinations for admission

The examinations will take place according to the calendar in the PhDs profile sheets annexed to the present Notice, published at the page "Bandi" of the section "Ricerca" on the website <http://www.unimol.it/>.

This constitutes an official convocation and, for this reason, **the interested parties will not receive other forms of communication concerning the examinations.**

Candidates won't have to be present during the qualifications' evaluation.

To be admitted to the examinations, candidates must report to the seat, date and time as indicated in the above mentioned sheets, and provide a valid identity documents.

Interviews are public and can take place in a different language than Italian, if provided for by the single PhD program.

The score attributed to each test composing the examination, as well as the minimum score required to have access to the following tests, is indicated in each PhD profile sheet.

The evaluation results are shown on the page "Bandi" of the section "Ricerca" on the website <http://www.unimol.it/>.

The final score is obtained by adding the marks from each single test composing the examination.

Special provisions for candidates residing abroad: these candidates can be interviewed in remote via Skype or Adobe Connect if provided for by the single PhD course.

In this case, the candidate will have to make specific request on the application form, by attaching a passport size photo; furthermore, he/she must indicate the chosen telematics platform and the relative address that the Board will have to call. The call will take place according to the calendar in the chosen PhD sheet; the Board may agree with the candidate on a specific time for the interview's start.

Before the interview, candidates will have to identify themselves with the same identity document used in the application form, together with a passport size photo.

Candidates who do not communicate their address, fail to connect or are reported absent in the date and time of the interview, or do not show their identity documents will be excluded from the admission procedures.

University of Molise does not take responsibility for failure to carry out the interview for technical reasons.

ART. 7

Examination boards

The Board is appointed by Rectorial Decree and composed in accordance with the regulations regarding PhDs at the University of Molise.

The composition of each Board will be published on the page "Bandi" of the section "Ricerca" on the website <http://www.unimol.it/>. No personal communication will be transmitted by the Board to each candidate concerning the examination's results, but it is the candidates' duty to verify their admission according to the modalities of the present Notice.

ART. 8

List of candidates

At the end of the process, the Examination Board will draw up the final list of candidates, per curriculum, based on the total score obtained by each candidate. In case not all of the available places per curriculum are covered, the Board retains the right to make a comparative evaluation among the suitable non winners candidates of the other curricula of the same PhD, so to assign all places.

The final lists will be published, after the approval of the competition's proceedings, on the page "Bandi" of the section "Ricerca" on the website <http://www.unimol.it/> and on the University Bulletin. **NOTIFICATIONS WILL NOT BE SENT TO PERSONAL ADDRESSES.**

With the same score, the youngest candidate prevails, except for what provided for by the criteria described in Art. 9 of the present Notice. Should a candidate be in more than one list of eligibility, he/she will have to choose only one PhD. This choice is final, and cannot be modified in any way.

ART. 9

Admission to PhD

The candidates will be admitted on the basis of the merit list up to the fulfillment of all available places.

At the end of the process, the Examination Board will draw up the final list of candidates, per curriculum, based on the total score obtained by each candidate. In case not all of the available places per curriculum are covered, the Board retains the right to make a comparative evaluation among the suitable non winners candidates of the other curricula of the same PhD, so to assign all places. The decision of the Board is final.

As from the day after the list of candidates is published, ***winner have 15 available days to enroll in the PhD***, under penalty of expiration. In this case, the same number of candidates will replace the aforementioned, following the order of the list of candidates.

In case of equal score, the following criteria will apply:

- In case of scholarship assignment, the evaluation of the financial situation will prevail, as determined in accordance with the Ministerial Decree of 9 April 2001;
- In case of places not covered by scholarship, the youngest candidate prevails.

Should the candidate be in more than one list of eligibility, he/she will have to choose only one PhD by giving formal communication.

In case of renouncement within 15 days from the beginning of the course, the same number of candidates will replace the aforementioned, following the order of the list of candidates.

ART. 10

Enrollment to the PhD

As from the day after the list of candidates is published, the winners, under penalty of expiration, have 15 available days to enroll in the PhD. All qualified candidates will have to enroll on line by using the relevant computerized procedure: www.unimol.it > *profilo studente* > *portale dello studente* > *accedi al portale* > *segreteria studenti* > *immatricolazione*. The application will have to be printed and delivered to *Segreteria studenti* (Students registrar Office) in Campobasso within the deadline set forth in the present notice.

The application will have to carry a revenue stamp of € 16,00 and must include: a passport size photo (to be authenticated) and a signed copy of a valid identity document.

According to the Regulations concerning Taxes and Duties a.y. 2014/2015 of the University of Molise, the students enrolled in the PhD in the a.y. 2014/2015 – XXX cycle - holding a

scholarship or disabled are exonerated from the payment of the first installment, but will have to pay for the revenue stamp and the regional tax.

All other students enrolled in the PhD in the a.y. 2014/2015 – XXX cycle - will have to pay, by using the slip downloadable from the University website, the fee of 456 € corresponding to the first installment, inclusive of taxes and revenue stamp within the fixed deadlines for enrollment.

The University Administration takes no responsibility for the loss of applications not ascribable to the Administration itself.

Those who won't comply to the obligations above mentioned will be excluded and replaced by the other suitable candidates following the order of the list of qualified candidates.

ART. 11 **Scholarships**

Scholarship are assigned, based on the comparative assessment of merit, according to the order of the list of qualified candidates.

The number of scholarships can be increased, within the maximum capacity of places per PhD, by financial support from public or private bodies holding interest in the relative research areas.

This will be communicated on the relevant PhD information sheets published on the page "Bandi" of the section "Ricerca" on the website <http://www.unimol.it/>.

With the same score, the scholarship is assigned according to the financial situation as determined by the relative regulation in force. The second criterion considered is the age, the youngest having right to the scholarship.

The yearly sum of the scholarship is € 13.638,47 pre-tax, subject to the payment of the social security tax (INPS) according to the regulation in force. Scholarships assigned for PhD courses are subjected to the fiscal disposition contained in the Law n. 476 of 13 August 1984.

For study abroad periods, this sum is increased of 50% , for a period no longer than 18 months, unless stated otherwise in specific agreements or protocols for the internationalization of PhDs.

The scholarship is paid monthly.

Scholarships have a duration of one year and are renewed under condition that the PhD student has completed the program foreseen for the previous year, as set out in the regulations.

In case of withdrawal or relinquishment within a month from the course start, the student loses his/her own right to the scholarship.

Scholarships are not cumulative with other scholarships, except for those awarded by national or foreign institutions to complement a study abroad with training or doctoral research. Those who have already enjoyed a PhD scholarship cannot enjoy it for a second time. Scholarships which are not assigned to winners, will be assigned to the suitable candidates following the order of the list.

ART. 12

Incompatibility with other courses and relation with medical schools

The enrolment to PhDs is not compatible with the simultaneous enrollment to Degree Courses, non-medical specializing schools, courses for *Tirocini Formativi Attivi (TFA)*, or other PhD courses in Ital and abroad, except for specific international agreements. Those who, registered in other academic courses, intend to enroll to a PhD course, must suspend the attendance for the whole duration of the PhD.

The enrollment of a PhD student to a vocational or high specialization (Master, according to the Italian denomination) course can be authorized by the Teaching Body, just in case the activities object of the said course are deemed useful for the PhD research activity.

The PhD student is allowed to attend jointly the PhD course and a course of medical specialization in accordance with the Art 5 of the Regulations regarding PhDs at the University of Molise

ART. 13

PhD students obligations and rights

Enrolled student must attend the course of study and carry out the pertinent activities. The admission to the PhD course entails a full-time and exclusive responsibility, save the possibility of carrying out tutoring activities to students within the limit of 40 hours per academic years, according to what set out in the PhD Regulations at the University of Molise, after approval by the Teaching Body and provided that this does not entail any increase in the scholarship's value. Students of PhD courses in the medical area may attend clinical activities. Further obligations and rights are described the Art 8 of the Regulations regarding PhDs at the University of Molise.

ART. 14

Obtaining the PhD

The PhD qualification is awarded after completion of the final exam, which cannot be repeated; the exam consists of the defence of a written dissertation (research thesis) describing an original research activity that shall represent added value for the implementation of knowledge or methodologies in the particular research field.

The qualification, abbreviated with the expressions "Dott. Ric." or "Ph.D", is issued after positive evaluation of the research thesis.

As to any information not included in the present Notice, the Regulations regarding PhDs at the University of Molise, published on the page "Area della Ricerca" of the Section "Statuto e Regolamenti" of the website www.unimol.it are otherwise applicable.

ART. 15

Use of personal data

The personal data provided by candidates will be used for the purposes of the examination procedure and for institutional purposes, and can be communicated to the Administrative structures of the University or other relevant structures.

The said data will be kept and treated in accordance to what set out in the Law n. 196 of 30 June 2003 .

The participation itself to the selection procedures entails the authorization to the publication of personal data and examination data, in the respect of the principles contained in the Law n. 196 of 30 June 2003, on the website www.unimol.it .

ART.16

The Person Responsible for the Procedure

The Person Responsible for the Procedure is Mrs. Ida Oriunno, in her capacity as the Person responsible for Area Servizi Integrati of the University of Molise.

ART. 17

Reference regulations

As to any information not included in the present Notice the Laws and regulations in force apply. The responsible office is Settore Dottorati, Assegni e Attività e Servizi per la Ricerca Istituzionale, Via F. de Sanctis, s.n.c., tel: 0874.404432, e-mail ricerca@unimol.it.

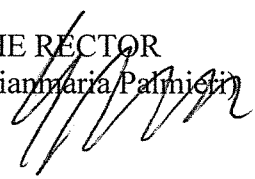
Art. 18

Publication of the Notice

The present Notice will be advertised on the Official Gazette of the Republic of Italy, on the Euraxess website and on the Ministry of Education, University and Research website. Moreover it will be available on line on the webpage <http://www.unimol.it> in the section “Dottorati di Ricerca” and on the University official register.

Campobasso 18 SET 2014

THE RECTOR
(Prof. Gianmaria Palmieri)



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